

## 1. Applicant profile

Member name \_\_\_\_\_ Birthdate (MM/DD/YY) \_\_\_\_\_ Gender  Male  Female  
Firm or organization \_\_\_\_\_  
Home address \_\_\_\_\_ Business address \_\_\_\_\_ Floor/suite \_\_\_\_\_  
City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_ City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax number \_\_\_\_\_ Telephone \_\_\_\_\_ Fax number \_\_\_\_\_  
Email address \_\_\_\_\_ Country \_\_\_\_\_ Email address \_\_\_\_\_ Country \_\_\_\_\_

Please check here if you do not want your information to appear in the [CPA/CITP referral database](#).

## 2. Applicant qualifications

The qualifications for the CPA/CITP credential are based on the following CITP<sup>®</sup> body of knowledge areas:

- Information Security Governance
- Cybersecurity Risk Management
- SOC for Cybersecurity
- Data Management
- Data Analysis & Reporting
- Business Intelligence Management
- IT Governance & Strategy
- IT Risks, Process & Controls
- System and Organization Controls Reporting

CPA Canada member number:

## 3. Declaration of intent

Please read and indicate your agreement below.

### Declaration

I affirm that my statements given in the CITP application (and any attachments and additional information I have provided) are true and complete to the best of my knowledge. I understand that any misrepresentation or omission of facts therein is cause for denial or revocation of the right to use the CITP credential. If so requested by the AICPA, I will provide all additional information or documentation as deemed necessary for the verification of the information given here.

### Maintenance of the credential

To maintain the CITP credential, credential holders must pay an annual fee to the AICPA and comply with the following requirements:

- 1) Maintain membership in good standing in CPA Canada.
- 2) Recertify annually. Recertification currently requires that CITP credential holders complete 20 hours of continuing professional development within the credential body of knowledge annually:
  - Continuing professional development may include structured learning activities approved by NASBA or a legally constituted state authority, or other professional body; or unstructured learning activities as outlined by the AICPA.
  - Unstructured learning activities may constitute up to 50% (10 hours annually) of a credential holder's CPD to meet credential renewal requirements.

### Agreement

- 1) I understand that I may not use the CITP credential or hold myself out as a CITP until I have received official notification of my CITP certification from the AICPA.
- 2) I authorize investigation of all information I provided in the CITP application.
- 3) I understand that permission to use the CITP credential is granted for a period of one year. At the end of such period, if the CITP certification is not renewed, certification expires and any right to use the CITP credential expires.
- 4) I understand that if I fail to comply with the maintenance of credential requirements, I agree to cease use of the CITP credential immediately, and understand that in order to regain CITP certification, all initial requirements, including completion of the CITP application, must be met again.
- 5) I understand that the recertification requirements noted under Maintenance of the Credential are subject to change as deemed appropriate by the AICPA.

- 6) I further understand and agree that the AICPA has the absolute and unrestricted right to revoke any rights I have to use the CITP credential if I fail to maintain membership in good standing with CPA Canada.
- 7) I affirm that I have read and agree to the items in the Declaration of Intent. I further certify that I understand that a percentage of CITP applications will be randomly selected for further review and that, if selected, I will be required to provide detailed documentation (including specifics of business experience and lifelong learning) to support the assertions of the application. Failure to provide documentation will be considered as non-compliance with the requirements for maintenance of the CITP credential.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
*Inserting your name here electronically will serve as a valid representation of your signature and will be considered binding.*

#### 4. Payment information

The reinstatement fee of \$100 and application fee for the CITP credential is due upon application submission. Please indicate your credential or membership status, as well as your method of payment, below.

- Former CITP credential holders \$400 USD** (includes complimentary AICPA International Associate and Information Management and Technology Assurance Section membership)
- Please bill my credit card** (Check one)  
 (Please note that your credit card payment will be processed upon the approval of your application.)
  - Visa    MasterCard    Discover    American Express

Card number \_\_\_\_\_ Expiration date \_\_\_\_\_

Billing address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Print name of credit card holder \_\_\_\_\_

Signature \_\_\_\_\_

Application and payment can be mailed to:

**CITP credential**  
**AICPA**  
**ATTN: Member Service**  
**220 Leigh Farm Road**  
**Durham, NC 27707 USA**

Or fax to: +1.919.419.4795

**Please note: Acceptance of payment does not signify approval of your application. Upon approval, you will receive a welcome kit advising you of your authorization to use the CITP credential.**

Email: [CITP@aicpa.org](mailto:CITP@aicpa.org)  
 Call: +1.919.402.4500 (M–F 9am–6pm ET)



P: +1.919.402.4500 | F: +1.919.419.4795 | E: [CITP@aicpa.org](mailto:CITP@aicpa.org) | W: [aicpa.org/CPACanada](http://aicpa.org/CPACanada)