**January 2018**

This Reviewer Alert contains the following articles:

- [Peer Reviewer Resumes](#)
- [Summary of Engagement Code Revisions](#)

## Peer Reviewer Resumes

Considering the changes outlined below, peer reviewers should review and update their resumes accordingly. As a reminder, peer reviewers are required to update their reviewer resumes at least annually, so their resumes accurately reflect their qualifications, including recent experience.

PRIMA performs a series of checks to verify that the qualifications listed on the peer review team's resumes align with engagements included in the reviewed firm's peer review information. Scheduling errors may result and delay the scheduling process if your resume does not align with the engagement types indicated by the reviewed firm.

[Back to Top](#)

## Summary of Engagement Code Revisions

Engagement codes are now maintained in PRIMA. You may refer to the full list in the PRIMA Knowledge Base Article, **"Codes Used in PRIMA."**

To access the PRIMA Knowledge Base, log in to PRIMA and click on the **Help** link in the top right of your screen. Enter "codes" in the search box, then click on the article titled "Codes Used in PRIMA."

*Search Tip: Make sure to use quotation marks when searching for articles in the Knowledge Base using specific key terms or phrases (such as "codes").*
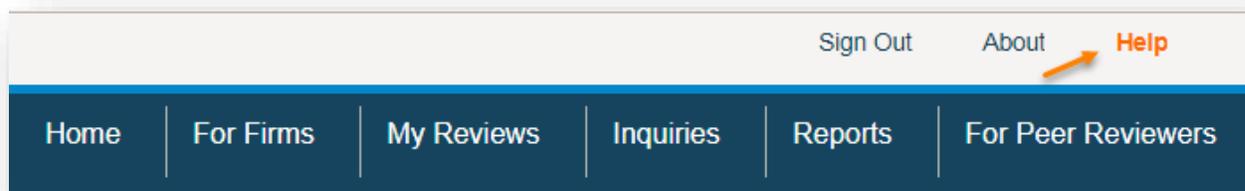
The following summarizes code changes in December 2017:

- New codes for levels of service under Statements on Standards for Attestation Engagements (SSAEs) were created to align with revisions to Interpretation 7-2, which were approved by the Peer Review Board in August 2017 (see September 2017 Reviewer Alert for details). The following new codes were created so peer reviewers can indicate the levels of service performed in accordance with clarified standards under SSAE 18.
    - 61-Examination Engagements
    - 62-Review Engagements
    - 63-Agreed-upon Procedures Engagements
- Codes in 'Other Practice Areas & Industries' were organized by applicable audit guide where possible, along with minor formatting and nomenclature changes to reduce confusion and improve consistency.
    - Combined Savings Institutions and Credit unions with Banks in code 125.
    - Added Code 218-Other Healthcare Entities
    - Removed Code 265-Not-For-Profit Organizations (Yellow Book)*
    - Removed Code 500-School Districts (Yellow Book)*
    - Removed Code 505-State & Local Governments (Yellow Book)*
    - Moved code 222-HUD Engagements Under the HUD Consolidated Audit Guide and code 510-Other Federal Compliance Audit and Attestation Engagements not otherwise identified to "Other Practice Areas & Industries"**

*Code 260-Not-for-Profit Organizations (including voluntary health & welfare organizations), code 320-School Districts, and code 325-State & Local Governments have been maintained. Engagement codes are not mutually exclusive. Therefore, multiple codes may be selected to indicate whether any of these engagements are subject to Yellow Book.*

**Due to change in location, reviewers need to update their resumes with experience related to these codes so that the reviewer search database is accurate and to avoid scheduling errors.*

Peer reviewers will enter the report dates of their engagements when completing their resumes, and should make sure selections are consistent with the engagement types of their associated firm(s). See the **"Updating and Printing Reviewer Resume"** and **"Enrolling in Peer Review or Updating Enrollment in PRIMA"** Knowledge Base articles for more information. Search for these articles by entering the terms (including quotation marks) "reviewer resume" and "enrollment" in the search box.

Back to Top