
**AICPA Peer Review Board
Open Session Agenda
Thursday, May 7th, 2020
Teleconference**

Peer Review Board (PRB) Members:

Andrew Pope, Chair
Joe Beck
Brian Bluhm
Dawn Brenner
Mike Colgan
Mike DeFalco
Steve Fetterman
Liz Gantnier
Jeff Gendreau
Jeff Graham
John Guido
Barbara Lewis
Kristen Mascis
Ethan Miller
Mike Pescatore
Cathy Schweigel
Bonnie Stewart
Richard Wortmann

Absent:

Mike Wagner

AICPA Staff:

Karen Aylor
Ivory Bare
Jaime Beasley
Jim Brackens
Brad Coffey
Jennifer Dintsch
Donna Freundlich
Gary Freundlich
Laurel Gron
Jennifer Gum
Gloria Harewood
Lisa Joseph
Fran McClintock
LaVonne Montague
Daphne Owings
Tracy Peterson
Justin Long
Beth Thoresen
Andrew Volz
Lori Warden

Observers:

See attachment A

1.1 Welcome Attendees and Roll Call of Board – Mr. Kindem/Mr. Pope

Discussion Summary: Mr. Kindem began the meeting by taking roll and Mr. Pope thanked everyone for attending and hoped everyone was safe and healthy during these uncertain times.

1.2 Expansion of Temporary Offsite Review Guidance Changes – Mr. Brackens

Discussion Summary: Mr. Brackens went over a proposal to extend the temporary measure to allow offsite system reviews without prior administering entity (AE) approval. This was initially approved at the April 2nd PRB open session meeting until July 31st. The current proposal is to extend the temporary guidance until September 30, 2020. At its May 20th open session meeting, the PRB will discuss an exposure draft containing proposed guidance changes that would, in essence, make these temporary changes permanent beginning in October of 2020.

PRB members and observers had no comments or questions regarding the proposal.

Resolutions: The proposal to extend the temporary guidance that allows peer reviewers to perform system reviews offsite until September 30, 2020 was approved unanimously.

Open Items: None

1.3 Approval of Proposal to Extend Due Dates – Mr. Brackens

Discussion Summary: Mr. Brackens outlined the proposal in agenda item 1.3. At its April 2nd open session meeting, the PRB discussed providing AEs enhanced flexibility in granting extensions for peer reviews or peer review related items (for example, corrective actions). The PRB did express interest, however, in automatically granting extensions for certain firms, but at the time, Staff was not certain that it could be done in an efficient and effective manner. Since that time, Staff has identified a way to do so, while still being able to generate needed documentation for certain State Boards of Accountancy (SBOAs).

Staff have discussed the proposal with NASBA, SBOAs, AEs and other stakeholders (e.g. the Technical Issues Committee of the [Private Companies Practice Section](#)) and feedback was mixed, with a summary of concerns included in the agenda item. However, Staff have overwhelmingly heard from members that this proposal would be welcomed. Staff believes that this is also in line with other standard setters who have delayed deadlines and effective dates.

Staff recognizes a lot of concerns relate to resource constraints on peer reviewers, committee members (who are volunteers) and administering entity staff. To combat these legitimate concerns, Staff would, through a robust communication effort strongly encourage firms to have their reviews conducted when feasible (even by their original due date if possible) and to not necessarily wait until their new due date. However, firms would have an additional six months if needed.

Mr. Pope then opened the floor for questions and comments. The following items were discussed:

- Firms do not have to have their peer reviews scheduled to get the extensions, but the scheduling notification sent to the firm will be sent based on the original due date.
- There is no separate communication based on a firm's primary location. All extensions are six months regardless of location.
- Language included in the communication to schedule a peer reviews, among other communications, will encourage firms to complete any peer review related tasks as soon as reasonably possible.
- Some due dates will be extended into traditional busy season in 2021. Staff communication efforts will point this out to firms and notify that certain resources (e.g. peer reviewer time) may be limited.
- Communications will indicate that the automatic extensions do not also involve peer review year-end changes.
- Communications should also outline what firms need to do and what isn't required in order to raise a firm's confidence that it is still in compliance.
- Firms will have a longer timeframe to complete PRI as the time in between letters reminding firms to complete the PRI has been lengthened. Additionally, the PRB has temporarily stopped the drop process and it is still uncertain when the drop process for firms for noncooperation will resume.
- Staff and the PRB will discuss potential independence concerns when a firm selects a peer reviewer for their next peer review. Specifically, the concern that if the firm's reviewer is chosen to perform certain follow up actions after the completion of the current peer review, the peer reviewer ultimately may not be independent to perform the firm's next peer review, depending on the timing.
- Several observers recommended shortening the extension timeframe from 6

months to 3 months to alleviate any potential burdens on the various peer review stakeholders. PRB members acknowledged that some firms that don't need 6 additional months will still use it. However, the benefits of providing those 6 months to firms that do need it outweighed any associated costs.

- The potential impact of the delay of a firm's peer review on a firm's own policies and procedures. A firm may use peer review as its internal monitoring for a year, and delaying the peer review may cause the firm to come out of compliance with the [quality control standards](#).

Resolutions: The proposal as outlined in agenda item 1.3A was approved with Mr. Colgan and Ms. Stewart dissenting.

Open Items: Peer review staff will begin its communication efforts related to this change. Staff will also look into the various concerns raised regarding peer review independence and a firm's monitoring policies and procedures.

The meeting was adjourned at approximately 2:18pm ET.

AICPA Peer Review Board Meeting

Participants for Peer Review Board Open Session

May 7, 2020

	Name	Company
1.	Bimpe McMillon	Texas Society of CPAs
2.	Anna Durst	Nevada Society of CPAs
3.	Laura Harrison	GSCPA
4.	Dipesh Patel	TSCPA
5.	Gregg Taketa	Hawaii Board of Public Accountancy
6.	Patty Hurley	Oklahoma Society of CPAs
7.	Maria Laboy	Puerto Rico Society of CPAs
8.	Kary Arnold	NV Society of CPAs
9.	Faye Hayhurst	Minnesota Society of CPAs
10.	Jennifer Gorman	Wyoming Board of CPAs
11.	Boyd Busby	Alabama Board of Public Accountancy
12.	Tony Vanorny	JCCS
13.	Julie Phipps	Washington Society of CPAs
14.	Jeanette Contreras	New Mexico Public Accountancy Board
15.	Deidre Budahl	SD Board of Accountancy
16.	Mary Kline-Cueter	Kline Group, PC
17.	Marilee P. Lau	Society Colorado of CPAs
18.	J. Charles Parker	Louisiana State Board of CPAs
19.	Rodney Harano	CW Associates, CPAs
20.	Phyllis Barker	Oregon Society of CPAs
21.	Jeannine Birmingham	Alabama Society of CPAs
22.	Chuck Jordan	Alabama Society of CPAs
23.	Vinit Shrawagi	California Society of CPAs
24.	Stacey Lockwood	Society of Louisiana CPAs
25.	J. Anthony Sessoms	Denning, Herring, Sessoms & Company, P.A.
26.	Ying Sa	Community CPA
27.	Viki Windfeldt	Nevada State Board of Accountancy
28.	Wade Jewell	NASBA
29.	Jim Bayson	Michigan State Board of Accountancy
30.	G. Warren Morrison	MPK Group, PC
31.	Richard Hill	Mitchell Emert & Hill
32.	Bruce A. Kingshill	Ray, Bumgarner, Kingshill & Assoc., P.A.
33.	Andrea Byrd	Arizona Board of Accountancy
34.	Dawn Carlson	MCK CPAs and Advisors
35.	James Hardenberg	New Jersey Society of CPAs
36.	Sharon Romere-Nix	Thomson Reuters

	Name	Company
37.	Darla Saux	State Board of CPAs of Louisiana
38.	Jennifer Winters	NY Peer Review Oversight Committee
39.	Glenn Roe	New Jersey Society of CPAs
40.	Raegen Nuffer	Alabama Society of CPAs
41.	Paul Ziga	Georgia State Board of Accountancy
42.	Kathleen Meyer	Missouri Society of CPAs
43.	Monica Farrell	PICPA
44.	Sara Fox	Pennsylvania State Board of Accountancy
45.	Michael E. Auerbach	U.S. Department of Labor
46.	Tom Bowns	Ohio Society of CPAs
47.	Rita Barnard	KSCPA
48.	Heather Trower	PICPA
49.	Kent Absec	Idaho State Board of Accountancy
50.	Mary Kelly	North Carolina Association of CPAs
51.	Wendy Garvin	Tennessee State Board of Accountancy
52.	Robyn Barkdull	Utah Board of Accountancy
53.	Melinda Hart	Illinois CPA Society
54.	Julie Salvaggio	Illinois CPA Society
55.	Sabine Anderson	Minnesota Society of CPAs
56.	Chris Rouse	Windham Brannon, PC
57.	Dan Weaver	Texas State Board of Public Accountancy
58.	Pamela Lemire	New England Peer Review
59.	Cora Edwards	MACPA
60.	Phil Windschitl	VSCPA
61.	Mary Beth Halpern	MACPA
62.	Karen Guerra	MICPA
63.	Rafael Wiesenberg	ICPAS
64.	Nicole Kasin	South Dakota Board of Accountancy
65.	Jerry Cross	TXCPA
66.	Edward Mann	E.L. Mann, PC
67.	Teresa R. Taylor	Alabama State Board of Public Accountancy
68.	Gloria Snyder	Society of Louisiana CPAs
69.	Grace Berger	Montana Board of Public Accountants
70.	Dan Dustin	NASBA
71.	Katie Cheek	Tennessee Society of Certified Public Accountants
72.	Tara Loghing	PICPA
73.	Bonnie Schmidt	Michigan Association of CPAs
74.	Mark P Harris	Robideaux & Harris
75.	Marc Feinstein	PICPA
76.	Ashley Sellers	Alabama Society of CPAs
77.	Robert N. Brooks	NC State Board of CPA Examiners
78.	Heather Lindquist	Illinois CPA Society

	Name	Company
79.	Mark Hobbs	The Hobbs Group, PA
80.	Gloria Roberts	Gloria P. Roberts CPA
81.	Paul Pierson	Illinois CPA Society
82.	Bert Denny	Regier Carr & Monroe, LLP, CPAs
83.	Jean Rudolph	Pennsylvania Institute of CPAs
84.	Stephen Langowski	NASBA CAC
85.	John Schuyler	Connecticut State Board of Accountancy
86.	Gerald Denor	Wisconsin AEB
87.	Peggy Jury	Michigan Association of CPAs
88.	Jeff De Lyser	California Board of Accountancy
89.	Alan Lee	California Board of Accountancy
90.	Iryna Oreshkova	California Board of Accountancy
91.	Thomas P. Kirwin	Sullivan Bille, PC
92.	Ellen K. Adkins	Webster Rogers LLP
93.	Robin M. Baylous	WV Board of Accountancy
94.	Kathy Creel	Florida Institute of CPAs
95.	Ronald K. Rouse	Pennsylvania State Board of Accountancy
96.	Carey Woosley	Utah Board of Accountancy
97.	Karen L Welch	Walsh & Company, PC
98.	Marysue Bulcavage	Marysue Bulcavage, CPA
99.	David Holland	Holland & Reilly
100.	Patti Woods	MOCPA
101.	Michele Courtney	Illinois CPA Society
102.	Jay Kaufman	MSCPA
103.	Colin Autin	Oklahoma Accountancy Board
104.	Art Sparks	Alexander Thompson Arnold PLLC