

SAO MEMBERSHIP REQUIREMENTS:

I affirm that I have read the Center membership requirements (online at aicpa.org/GAQC) and that my SAO is in compliance with the requirements to join the Center.

AUDIT LEADER NAME¹ _____ SIGNATURE _____ DATE _____

Center dues are payable annually (\$200 for SAOs with fewer than 10 CPAs; \$325 annually for SAOs with between 10 and 49 CPAs; SAOs with 50 or more CPAs please call 202.434.9207 for details). Your SAO will be invoiced on an annual basis from your enrollment date. SEND NO MONEY NOW.

You will receive an email confirmation of acceptance upon completion of your enrollment.

SAO INFORMATION:

ORGANIZATION NAME _____

ORGANIZATION ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

1. Designated Audit Leader¹ with organization-wide responsibility for the quality of the organization’s governmental audit practice

NAME _____

AICPA MEMBERSHIP # _____ TITLE _____

BUSINESS ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ EXT. _____ FAX _____

EMAIL _____

SOURCE CODE RMH

2. SAO Center Administrative Contact This is the organization’s primary contact for email communications on dues invoices, SAO information updates and membership requirements. They will also receive a copy of *GAQC Alerts*. This person can be the same or different from Designated Audit Leader named in section 1, above; however, the GAQC recommends it be someone different.

Check here if Administrative Contact is same as the Designated Audit Leader Check here if address is the same as SAO address

NAME _____

BUSINESS ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ EXT. _____ FAX _____

EMAIL _____ TITLE _____

3. SAO Personnel and Offices Please provide the number of CPA and non-CPA personnel and offices as of the organization’s most recent fiscal year end. (The term “professionals” refers to all personnel who perform professional services for which the organization is responsible, whether or not they are CPAs.)

	CPAs	Non-CPAs	Total
Professionals			
Other Personnel			
Total Personnel			

4a. Approximate number of total governmental audits. *Governmental audits* include (1) all audits and attestation engagements under *Government Auditing Standards* of federal, state or local governments, not-for-profit organizations, and certain for-profit organizations, including single audits and program-specific audits; and (2) other compliance audits and attestation engagements performed under various federal, state, or local agency audit guides).

1 2 - 5 6 - 10 11 - 25 26 - 50 51 - 100 101 - 500 501 - 1,000 More than 1,000

4b. From the population of total governmental audits in 4a, the approximate number of single audits performed

1 2 - 5 6 - 10 11 - 25 26 - 50 51 - 100 101 - 500 More than 500

Please complete your enrollment:

Mail: AICPA Governmental Audit Quality Center
1455 Pennsylvania Ave. NW, 10th Floor
Washington, DC 20004-1081

Questions? Contact Cynthia Dillon, Administrator, AQC at 202.434.9207
Online: gaqc.aicpa.org/memberships
Fax: 919.419.4724

¹A State audit organization (SAO) leader refers to an individual who serves in a position similar to that of a partner in a CPA firm. For example, it may be the State auditor or another SAO employee who is responsible for performing audit services, concurring reviews (if applicable), or consultations on technical or industry-specific issues with respect to audit clients of the organization.