

Appraisal of Teamwork Performance

Your Name: _____ Your Team Number: _____

The purpose of this form is to evaluate the individual contribution of each member of your team, including yourself, during the project. Please write the names of all your team members, including yourself, and rate the degree to which each member contributed to the team's project by employing the skills listed below. You should consider the total performance of each individual over the course of the entire project.

Higher numbers indicate more positive contributions, while lower numbers indicate more negative contributions.

Your Name: _____

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
Built trust by actively participating in an ethical way	0	1	2	3	4
Asked good questions to understand complex issues	0	1	2	3	4
Listened and showed respect for diverse ideas	0	1	2	3	4
Delivered and received feedback in a productive way	0	1	2	3	4
Displayed a positive attitude	0	1	2	3	4
Contributed ideas to the team's process	0	1	2	3	4
Contributed work to the team's final product	0	1	2	3	4

Member 1: _____

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
Built trust by actively participating in an ethical way	0	1	2	3	4
Asked good questions to understand complex issues	0	1	2	3	4
Listened and showed respect for diverse ideas	0	1	2	3	4
Delivered and received feedback in a productive way	0	1	2	3	4
Displayed a positive attitude	0	1	2	3	4
Contributed ideas to the team's process	0	1	2	3	4
Contributed work to the team's final product	0	1	2	3	4

Member 2: _____

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
Built trust by actively participating in an ethical way	0	1	2	3	4
Asked good questions to understand complex issues	0	1	2	3	4
Listened and showed respect for diverse ideas	0	1	2	3	4
Delivered and received feedback in a productive way	0	1	2	3	4
Displayed a positive attitude	0	1	2	3	4
Contributed ideas to the team's process	0	1	2	3	4
Contributed work to the team's final product	0	1	2	3	4

Member 3: _____

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
Built trust by actively participating in an ethical way	0	1	2	3	4
Asked good questions to understand complex issues	0	1	2	3	4
Listened and showed respect for diverse ideas	0	1	2	3	4
Delivered and received feedback in a productive way	0	1	2	3	4
Displayed a positive attitude	0	1	2	3	4
Contributed ideas to the team's process	0	1	2	3	4
Contributed work to the team's final product	0	1	2	3	4

Member 4: _____

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
Built trust by actively participating in an ethical way	0	1	2	3	4
Asked good questions to understand complex issues	0	1	2	3	4
Listened and showed respect for diverse ideas	0	1	2	3	4
Delivered and received feedback in a productive way	0	1	2	3	4
Displayed a positive attitude	0	1	2	3	4
Contributed ideas to the team's process	0	1	2	3	4
Contributed work to the team's final product	0	1	2	3	4

This handout is courtesy of Geneviève Risner, Ph.D., professor of practice and director of the accounting department's Ernst and Young Communication Center at Michigan State University.